



  
*independence through enterprise*

**MONDI ZIMELE  
JOBS FUND  
(MZJF)**

**APPLICATION FORM**

## Mondi Zimele Jobs Fund

Mondi Zimele is the enterprise development arm of Mondi South Africa. Our aim is to encourage long term economic empowerment and job creation by developing small businesses in Mondi's forestry value chain and surrounding communities. Mondi Zimele has established the Mondi Zimele Jobs Fund which provides business support services and low interest loans to emerging businesses that create employment. The focus of MZJF has been summarised below:

### Our Objectives:

The objective of MZJF is the creation of long term sustainable jobs through:

- Encouraging black economic empowerment and small business development in the Mondi value chain.
- Encourage economic development and job creation in our surrounding communities
- The development of new emerging forestry and related agri-businesses.

### MZJF Offerings

- Loan funding up to a maximum of three years
- Preferential interest rates up to prime less 5%
- Business plan development
- Opportunity assessments and strategy planning
- Entrepreneurial development support and business training
- Networking events, market access and other critical linkages

### Who can apply?

Businesses that:

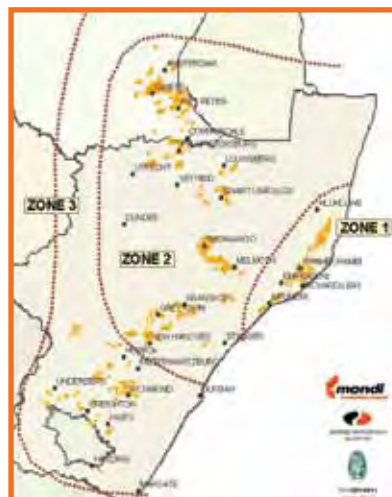
- Operate within or around Mondi's areas of operation,
- Businesses that achieve a minimum BBBEE rating of 4
- Businesses that are commercially viable and are owner managed,
- Businesses that contribute to increased employment in the area

### Our Requirements for applying

- Completed application form
- Company and/or business profile
- Financial Statements / Business Plan
- 3 months bank statements (for existing businesses)
- Quotations of items to be funded
- Valid Tax clearance
- Proof of residence for business address
- ID copies of members/shareholders
- Company registration documents

### OUR AREA OF FOCUS:

MZJF will be focusing on the Mondi footprint areas as depicted on the map. This includes a 50 km radius around these areas which serves purely as a guideline.



**BUSINESS INFORMATION**

Will this business be a start up?  Yes  No

Is this an existing business?  Yes  No

This business has been operating full-time since \_\_\_\_\_ (if applicable)

This business has been operating part-time since \_\_\_\_\_ (if applicable)

This business will be a (check one):

- |  |   |
|--|---|
| <input type="checkbox"/> Proprietary Limited (Pty) Ltd | <input type="checkbox"/> Closed Corporation |
| <input type="checkbox"/> Partnership                   | <input type="checkbox"/> Co-op              |
| <input type="checkbox"/> Sole Proprietorship           |   |

This business will be operating in the primary sector of (check one):

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> Agriculture   | <input type="checkbox"/> Service   |
| <input type="checkbox"/> Forestry      | <input type="checkbox"/> Tourism   |
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Wholesale |
| <input type="checkbox"/> Retail        | <input type="checkbox"/> Other     |

Incorporation Number (if obtained) \_\_\_\_\_

SARS Income tax (PAYE) number (if obtained) \_\_\_\_\_

Legal name of business is/will be: \_\_\_\_\_

Physical address of business: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Mailing address of business (if different than above): \_\_\_\_\_

The business currently has \_\_\_\_\_ full-time employees \_\_\_\_\_ part-time employees

The funds requested will create \_\_\_\_\_ full-time employees \_\_\_\_\_ part-time employees

## CREDIT HISTORY

I consent to you checking my credit record with any credit reference agency. I also consent to you providing credit reference agencies with regular updates about the conduct of my accounts, including the failure to meet the agreed terms and conditions. I also agree that the credit reference agencies may, in turn, make my record and details available to other credit grantors.

Yes       No

Has the business ever had an asset repossessed?  Yes       No

Has the business ever declared bankruptcy?  Yes       No

Is the business party to any claim or lawsuit?  Yes       No

Does the business owe any taxes prior to current year?  Yes       No

Has the business received loan funding or grant funding in the past from development finance institution?  Yes       No

If yes, then please provide details: \_\_\_\_\_

## SHAREHOLDING

List of names(s) and percentage of shares of all principal owner(s) of the business:

First Name	Last Name	Percentage of shares	Telephone
_____	_____	_____ %	_____
_____	_____	_____ %	_____
_____	_____	_____ %	_____
_____	_____	_____ %	_____

Current BBE RATING: \_\_\_\_\_

## LOAN INFORMATION

This business requires R \_\_\_\_\_ for its proposed project.

R \_\_\_\_\_ will come from the principal owners.

R \_\_\_\_\_ will come from the sources (specify). \_\_\_\_\_

R \_\_\_\_\_ is requested from Mondzi Zimele Jobs Fund.

The purpose of the loan is for:  Start-up       Expansion       Maintenance

The breakdown of the total project cost is (specify all which apply)

R \_\_\_\_\_ Equipment      R \_\_\_\_\_ Leasehold Improvements

R \_\_\_\_\_ Inventory      R \_\_\_\_\_ Debt Consolidation

R \_\_\_\_\_ Working Capital

Does the borrower carry life insurance?  Yes       No      If yes, amount: R \_\_\_\_\_

## BUSINESS BANKING INFORMATION

**Bank 1:** \_\_\_\_\_ **Banking Contact:** \_\_\_\_\_

R \_\_\_\_\_ **Authorised Amount**      R \_\_\_\_\_ **Outstanding Amount**      R \_\_\_\_\_ **Repayment**

**Bank 2:** \_\_\_\_\_ **Banking Contact:** \_\_\_\_\_

R \_\_\_\_\_ **Authorised Amount**      R \_\_\_\_\_ **Outstanding Amount**      R \_\_\_\_\_ **Repayment**

## BORROWER'S INFORMATION (SURETY)

**Last Name:** \_\_\_\_\_

**First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_

**Birth Date:** MM \_\_\_\_\_ DD \_\_\_\_\_ YY \_\_\_\_\_ **ID Number:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Marital Status:**  Married     Common Law     Divorced     Single      **No. of dependants:** \_\_\_\_\_

**Please state type of marriage contract:** \_\_\_\_\_

**Previous address** (if less than 3 years at current address): \_\_\_\_\_

**Do you rent or own your home:**     Rent     Own

**How long at this address?** \_\_\_\_\_ **Years** \_\_\_\_\_ **Months**

**If you own your home, please list names on the title:**

Last Name	First Name
_____	_____
_____	_____

## BUSINESS CONCEPT

**Brief Description:**

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## BUSINESS CONCEPT

Further Detail:

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## ALL FINANCIAL INFORMATION (PERSONAL AND BUSINESS)

<b>ASSETS</b>	<b>R 0 - R 100 000</b>	<b>R 100 000 - R 200 000</b>	<b>R 200 000 - R 300 000</b>	<b>R 300 000 - R 400 000</b>	<b>R 400 000 - R 500 000</b>	<b>Over R 500 000</b>
Property						
Cash						
Investments						
Motor Vehicles						
Other						

<b>LIABILITIES</b>	<b>R 0 - R 100 000</b>	<b>R 100 000 - R 200 000</b>	<b>R 200 000 - R 300 000</b>	<b>R 300 000 - R 400 000</b>	<b>R 400 000 - R 500 000</b>	<b>Over R 500 000</b>
Bank Loans						
Home Loans						
Instalment Sale Agreements						
Other Liabilities (Taxes; Credit cards; Department stores etc)						

## ADDITIONAL INFORMATION

You heard of the MZJF through (tick one):

- |  |   |
|--|---|
| <input type="checkbox"/> Other lending institution | <input type="checkbox"/> Division of Mondi        |
| <input type="checkbox"/> Word of mouth             | <input type="checkbox"/> Business Chamber         |
| <input type="checkbox"/> Self-Employment Program   | <input type="checkbox"/> Current/past CFSN client |
| <input type="checkbox"/> MZ Advertising            | <input type="checkbox"/> Internet                 |
| <input type="checkbox"/> Educational Institution   | <input type="checkbox"/> Other (specify): _____   |

### DECLARATION:

I hereby declare that my information submitted herein is true and correct and that I have not withheld any other information which may affect the decision of the Mondi Zimele Jobs Fund.

_____	_____	_____
Borrower's Signature	Borrower's Name (Print)	Date
_____	_____	_____
Borrower's Signature	Borrower's Name (Print)	Date
_____	_____	_____
Witness Signature	Witness Name (Print)	Date

## CONTACT INFORMATION

OFFICE \_\_\_\_\_ TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_



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**PIET RETIEF**

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